



# Luther Burbank High School

# 2024-2025

## **Bulldog Band Handbook**



Mr. Francisco Cardenas, Head Director  
Dr. Victor Naranjo, Assistant Director  
Jose Ramirez, Percussion Director

Ms. Irene Talamantes, Principal  
Mr. Alfonso Alvarado, Coordinator Instrumental Music  
Dr. Daniel Loudenback, Executive Director of Fine Arts

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\*\*\*INTRODUCTION\*\*\*

During the busy summer season or the mostly frantic school year, things go unsaid or are said quickly and forgotten. Therefore, we feel that by establishing some basic guidelines and placing them on paper, many questions can be answered.

The band's purpose is not only to serve the school and community through marching at football games, succeeding at a contest, and playing in concerts, thus providing entertainment, and enhancing school and community spirit, but also to furnish the student with an invaluable experience. The disciplines of a great band are similar to those required in athletics. Both develop coordination, cooperation, teamwork, and self-discipline to a degree not possible in academic subjects. The Burbank Band has been and will remain an active part of the BHS campus life and SPIRIT!

In addition, having fun in the band comes from discipline, hard work, and being part of a band family. There is a genuine exhilaration in making music, in playing a beautiful concert, in being part of a thrilling half-time show, in leading a parade down the street, and in being able to wear the uniform of the Mighty "Bulldog Band". Ultimately, The Burbank Band seeks to enhance each member's high school experience, provide each member the best possible music education and band experience, and help develop character traits that will positively serve those members throughout their lives.

This handbook is for your information. It also sets the band goals, responsibilities, and commitments that each band member will be following. Please read through it and sign the acknowledgment form. If you have any questions, feel free to ask any director.

Welcome to the Burbank Band and we are glad you have chosen to be part of our band family.

**Mr. Francisco Cardenas**

Director of Bands  
Luther Burbank HS  
San Antonio I.S.D.  
[fcardenas1@saisd.net](mailto:fcardenas1@saisd.net)  
(210) 281-1210  
ext. 32056

**Dr. Victor Naranjo**

Associate Director of Bands  
Luther Burbank HS  
San Antonio I.S.D.  
[vnaranjo@saisd.net](mailto:vnaranjo@saisd.net)  
(210) 281-1210  
ext. 32057

**Jose Ramirez**

Percussion Director  
Luther Burbank HS  
San Antonio I.S.D.  
[jramirez1@saisd.net](mailto:jramirez1@saisd.net)

## **TO THE BAND MEMBERS**

As a member of the Burbank Bull Dog Band, you are part of one of the largest and most successful organizations at Burbank High School. The band is one of the few groups at this campus that is active the entire year.

As with other school groups, the success of our band depends on the loyalty, dedication, and cooperation of all its members.

How does a band member show loyalty, dedication, and cooperation to the band? First by making up his/her mind to be a proud and worthy member; second by giving the group all he/she possess in attention, interest, and effort; and third by observing certain rules which are a necessary part of any group effort.

The rules outlined on the following pages are simple, sound, and easy to abide by. In abiding by them, you are meeting an obligation that you owe to your school district, your school, your peers, your family, and yourself.

Only when **EVERY MEMBER** cooperates can the Burbank Bulldog Band achieve its goals of being a successful and outstanding organization.

### **Band Courses and Description**

All Students must be enrolled in both semesters of band/guard class each year to be eligible for any awards, letterman jackets, and be able to attend the band banquet.

### **Marching Band:** (Fall Term Only)

For the school year, the band will meet in two classes. The full marching band will meet after school for the duration of the marching season. The marching band performs at football games, marching contests, parades, pep rallies, and other events in the community. To be a member of the marching band, a student must be enrolled in the band class, attend summer band rehearsals, attend all fall semester rehearsals, and attend all performances during marching season.

Students will also have to be current with all band fees. This will not necessarily assure a student of an active position in the marching band but will help determine who is most qualified to play and march in the competing group. Only under extreme circumstances, to be determined by the directors, will a student who is not enrolled in the band be allowed to march.

Most of our performances are in the evenings or on weekends. The band directors will determine what constitutes a valid excuse for missing a rehearsal or performance. There may be some changes to this schedule, as we get closer to the contest. If a student misses a rehearsal, a performance, or is frequently tardy, that student may be removed from the contest show. All band members must pass all their classes and have band fees up to date to be eligible to participate with the marching band. All band students will be expected to follow the SAISD handbook rules and guidelines. The students will also be required to follow the rules set by this handbook and directors.

**\*It is ultimately the student's responsibility to convey all information covered by the directors to your parents/guardians\***

### Home Games

The band may have a run-through of the show before they eat. The band must be ready for inspection at 5:45 pm and students must have already eaten by then. Students will be ready to be taken home between 10:30 pm (approximate time) after all equipment and other items are put away.

### Away Games

Departure Times will vary. Students will be responsible to communicate departure and return times to parents or guardians. All return times are approximate. Students may want to bring a pillow, blanket, water, and small snacks to be as comfortable as possible during the trip.

### Contests

All times and information about any contest the band attends will be given to students as soon as the directors have the information.

### Marching Band Continue

It is Texas and it will be extremely hot. Be prepared for what the weather may throw at you. You will need the following:

- Lightweight, light-colored, comfortable clothing (example: cotton t-shirt and shorts) for all practices.
- Tennis shoes with socks. Shoes **not allowed** are sandals, flip-flops, or skateboard tennis shoes. This is for all outdoor rehearsals.
- Hat or cap, sunglasses, and sunscreen for all outdoor rehearsals.
- Any medication needed at all practices and events.
- A camel pack, water jug, and/or water bottle with a strap at all practices.
- You will need your instrument, music, drill sheet, and a pencil at all practices.
- Flip folder for marching music at all practices, pep rallies, and football games.
- Always have reeds, mouthpieces, sticks/mallets, oil, etc... to be ready for all practices and events.
- A sack lunch or money for lunch during **summer band**. Students are responsible for their lunch, and we cannot guarantee the availability of a vending machine.
- Band T-Shirt/Burbank H.S. Under Armor compression shirt and black spandex (biker shorts) to be worn under the uniform for the football games and at marching contests that the band attends. After a performance at a contest, students will be allowed to wear black shorts or blue jeans determined by the directors. The band will change in the bus and there will not be any privacy.
- Guard will purchase outfits needed for practices, football games, marching contests, and winter-guard season determined by the director.

For example:

Football Games, Marching Contests, and Winter Guard Contests-contest uniform, band shirt, jeans, semi uniform (jacket, pants, and backpack)

Practices- depending on weather - shorts t-shirt and tennis shoes.

### Guard (Fall-Marching Band) and (Spring-Winter Guard)

The Guard class will perform with the band throughout the year. Guard will also compete in the spring as an individual group. Only students who are enrolled in the class and cleared by the director can participate with this group. Only under extreme circumstances, and to be determined by the directors, will a student who is not enrolled in this class be allowed to participate. Instrumentalists may participate with the guard if they have the director's permission. Members of this group may have to audition to participate. Guard members will be required to purchase additional supplies and costs will vary year to year. Guard will follow the marching band schedule as mentioned on the previous pages. The rehearsal schedule for the spring will be announced after football season. Guard will be expected to follow all the same rules and guidelines as the woodwinds, brass, and percussion. Members must attend all rehearsals and contests. All band students will be expected to follow the SAISD handbook rules and guidelines. All students will also be required to follow the rules set by this handbook and directors. All members must pass all their classes and have band fees up to date to be eligible to participate with this group.

### **Wind Ensemble** Varsity (Fall and Spring Semesters)

The Wind Ensemble is the top-performing and competing group at Burbank High School after football season is over. The chair placement in the band is based on audition and by the director. It can also be based on the region/area audition results. Participation, availability, and attitude can also determine chair placement. All band students must be enrolled in band classes for the fall and spring semesters. This band performs at school functions, concerts, band festivals, and U.I.L. Concert & Sight-Reading Contest. Members of this group are expected to compete for a chair at the District, Region, and Area Band Auditions. Members of this group will also be asked to compete at UIL Solo and Ensemble Contest. Members of this group must attend all **Wednesdays** after-school rehearsals (after football season) 4:30 pm-6:30 pm. Members will attend sectionals once a week if needed. Members of this ensemble must attend all practices, performances, and competitions. All members must pass all their classes and have band fees up to date to be eligible to participate with this group.

### **Symphonic Band** Non-Varsity (Fall and Spring Semesters)

The Symphonic Band is the second performing and competing group at Burbank High School after football season is over. Membership for this group is obtained by auditions, and/or the director's choice. All band students must be enrolled in band classes for the fall and spring semesters. Members of this group must attend all **Mondays** afterschool rehearsals 4:30 pm-6:30 pm. Members of this group will need to attend one sectional a week if needed. Members of this group may compete for a chair at the District, Region, and Area Band Auditions. Members of this group will be asked to compete at UIL Solo and Ensemble Contest This band will be attending all selected school functions, concerts, local band festivals, and perform at U.I.L. Concert, Sight-Reading Contest. All members must pass all their classes and have fees up to date to be eligible to participate with this group.

### **Concert Band** Sub Non-Varsity (Fall and Spring Semesters)

The Concert Band is the third performing and competing group at Burbank High School after football season is over. Membership for this group is obtained by auditions, and/or the director's choice. All band students must be enrolled in band classes for the fall and spring semesters. Members of this group must attend all **Tuesdays** after school rehearsals 4:30 pm-6:30 pm if needed. Members of this group will need to attend one sectional a week (only if needed). Members of this group may if you choose to, compete for a chair at the District, Region, and Area Band Auditions. Members of this group will be asked to compete at UIL Solo and Ensemble Contest This band will be attending all selected school functions, concerts, local band festivals, and perform at U.I.L. Concert, Sight-Reading Contest. All members must pass all their classes and have fees up to date to be eligible to participate with this group.

### **Fiesta Band** (Spring Semester)

The Fiesta Band will meet after Concert Contest on Mondays (4:30-6:00). This band may perform at one or all three Fiesta events. This includes The Battle of Flowers Parade, Fiesta Flambeau Parade, and The Band Festival. **Membership for this group is obtained through concert season attendance. Failure in fulfilling this requirement will result in the removal of this performing group.** All performing members must pass all their classes to be eligible to participate with the Fiesta Band.

### **Jazz Band** (Fall and Spring semesters)

The Jazz Band offers students the opportunity to play in the different styles in Swing, Latin, Funk, Fusion, and Rock just to name a few. Students have the chance to express themselves through improvisation on their instruments. The Jazz Band may perform for school functions, festivals, and other community events. The Jazz Ensemble rehearses on **Thursdays** after school. The director will announce additional sectionals. The director will determine instrumentation in each section. All members must pass all their classes and must be enrolled in one of the three band classes to be eligible to participate in this group.

**Indoor Percussion** (Spring semester)

This ensemble will rehearse after school when football season is over and will compete in the spring semester as an individual group. Wind players may participate with this group if they have the director's permission.

Members of this group may have to audition to participate. Members of this group may also be required to purchase additional supplies. Costs will vary year to year and will be determined by the directors.

The rehearsal schedule for the spring will be announced after football season. This ensemble will be expected to follow all the same rules and guidelines as the woodwinds, brass, and guard.

Members must attend all rehearsals and contests. All band students will be expected to follow the SAISD handbook rules and guidelines. All students will also be required to follow the rules set by this handbook and directors.

All members must pass all their classes and have band fees up to date to be eligible to participate with this group.

**UIL Solo and Ensemble Contest**

All band members are encouraged to participate in WHS Solo & Ensemble Contest, which is held during the spring semester. Students with the director's permission can compete at UIL Solo and Ensemble. These contests allow individuals as well as small groups to perform for a judge for a possible medal. A student that chooses to compete at UIL Solo and Ensemble, can earn a chance to compete at the Texas UIL Solo and Ensemble Contest in Austin. By playing, a class I solo by memory or plays in class I small ensemble that earns a division I. Students not participating at UIL will compete at the BHS Solo and Ensemble Contest.

Solos and Ensembles help develop and improve individual performance while ensembles help a student develop ensemble techniques. Both help in overall band performance. Students are encouraged to participate in two events (one solo and one ensemble). There may be a fee for this event of \$10.00 per event depending on the status of the band budget.

**District, Region, Area, & All-State Band Auditions**

Band members in Wind Ensemble will be required to try out for these events and the Symphonic Band members are encouraged to try out for these honor ensembles. Only those students deemed qualified by the band directors will be allowed to try out for the All-District/All-Region Band and the All-Region Jazz Band competitions. By participating in these tryouts, students improve their overall playing ability and get a chance to experience performances with other fine musicians in our region and at our state.

**UIL & TMEA Events:**

UIL	UIL Marching Contest in October
UIL	UIL Area Marching Contest in October
UIL	UIL State Marching Contest (every other year) in November
UIL	UIL Solo & Ensemble Contest in February
UIL	UIL Concert and Sight-Reading Contest in March or April
UIL	State Wind Ensemble Contest at the University of Texas in May
UIL	State Solo & Ensemble in May
TMEA	All-Region Jazz Auditions in September
TMEA	All-Region Jazz Clinic and Concert in November
TMEA	All-District Band/All-Region Band Auditions in December
TMEA	All-Region Band Clinic and Concert in January
TMEA	Area Band Auditions in January
TMEA	All-State Concert and Clinic in February
TMEA	Honor Band (every other year)

**Other Possible Contests:**

Fall	Pre UIL-Marching Contests: US Bands, BOA, & other contests in the area
Spring	Winter Guard Competitions: TECA
Spring	Jazz Band Festivals
Spring	Pre UIL-Concert Contests
Spring	Post UIL Concert Contest

## **REHEARSALS**

The success of a band depends on how it rehearses. Band rehearsals depend on the positive conduct and cooperation of the students. Rehearsals are where learning takes place. Please be patient, attentive, and cooperative in observing these rehearsal rules. To assist band members in planning and scheduling, the monthly band calendar will be posted in the band hall, and a yearly calendar of events given to every band member.

- Be on time for all rehearsals (at least 2 minutes before class time and 5 minutes before and after school rehearsals). Attendance will always be taken at the beginning of each rehearsal. Tardiness will count against a band member and if tardiness persists, disciplinary action will be taken. The director will determine if a tardy is excused or not excused.
- The whiteboard should be read when entering the rehearsal room.
- Before rehearsal starts, students are to set up their chairs and stand. Next, students should take out their instruments and begin warming up. A warm-up should consist of playing long tones and scales softly. There should be no blasting of instruments or unnecessary loud playing in any section.
- Stop the warm-up and tuning when the director or a band officer steps on the podium. Raise your hand for recognition if you wish to ask questions.
- Your grade will be determined by participation in class as well as practices outside of school time. Participation will include arrival time, having appropriate class materials, playing off assignments/tests, objectives and behavior. Any behavior deemed inappropriate by the directors during class or before/after school practices will affect the overall grade and placement in the band.
- Do not leave your seat at ANY TIME during a rehearsal unless you have the director's permission, or you have a personal emergency.
- The rehearsal room will be kept orderly with music and instruments in their designated places. Keep all cases and all personal items in your locker.
- Music will be passed out for your use. You are responsible for all music given to you.
- Gum chewing, drinking, or eating of any kind is not permitted during rehearsals, performances, or any time that you are in uniform. Food, drinks, gum, and candy will not be tolerated in the band hall unless you have permission from the directors.
- For unexpected absences, the student's parent or guardian is to call the band hall. The directors will determine what is excused for an absence.
- Missing rehearsal without a legitimate excuse may result in the lowering of a student's chair/band ranking, removal from the performing group, and a reduction of their band grade. Examples of unexcused absence or tardy: but not limited to work, forgot rehearsal, overslept, certain doctor's appointments, or babysitting. The directors will decide what course of action will be needed.
- Students may not have a cell phone with them during rehearsals. Cell phones are to be kept in the student's locker and should be turned off unless told otherwise by the directors.
- Students may not do homework during rehearsals.

Any student found guilty of breaking SAISD policy, or any band rules/guidelines may result in the student being removed from the program. This will be determined by the directors.

***ALWAYS REMEMBER, NO BAND IS BETTER THAN ITS REHEARSALS!!!***



**BAND HALL/PRACTICE ROOM RULES**

- No food drink, gum, or candy is allowed in the band hall or practice rooms unless authorized by adirector.
- Practice rooms are for practicing music only NOT for studying or talking.
- In most cases, it is best to practice alone.
- Keep your rehearsal areas clean!
- Use the school's combination lock on all band hall lockers. (\$20.00 for lost lock)
- The placement of permanent stickers and/or writing on the lockers is not allowed. The administration willdetermine the penalty for any damage to school property.
- For the protection of all band equipment and other reasons, non-band members are NOT allowed in the band hall at any time.
- STUDENTS \*MAY NOT\* PROP OPEN DOORS TO THE MUSIC BUILDING FOR ANY REASON. The music building MUST be kept always locked to protect our equipment and our students.
- Keep only the assigned instrument and music in the lockers. Personal possessions are not allowed in the lockers unless permitted by the directors.
- Any improper behavior, mistreatment of the band hall, or school property will restrict you from performing with the band or being removed from the program. The band directors will determine the course of action.
- The band hall is not to be used as a playground. This is our second home. Have pride in what we have.
- All San Antonio Independent School District handbook policies will be followed. All students will also be requiredto follow the rules set by this handbook and directors.

## **PUBLIC APPEARANCES**

- A public appearance is the single greatest factor influencing the community and school's perception of our organization. To present the best possible image to our community and school, Burbank High School Band members are required to observe the following rules.
- Members of the Bulldog Band are required to attend all public appearances performed by the band. The only acceptable exceptions are those cleared with the director.
- *Except* in cases of extreme emergency, band members will not be excused from performances/rehearsals. The director will decide if an absence is excused or not excused.
- For pre-arranged absences, a written excuse from a parent or guardian must be presented to the director at least five days before the absence is to occur. For unexpected absences, the student is to bring a written excuse from a parent or guardian. The director will decide if an absence is excused or not excused.
- Any band member missing a performance without a legitimate written excuse will be subject to a chair demotion, lowered grade, and will result in the student not being able to participate with the band. Missing a performance without approval from the director could result in being removed from the band. The director will decide when an absence will count as excused.
- Always be prepared when going to rehearsal or performance. Approach performances with enthusiasm and determination to make each appearance a success for your band, yourself, and your district.
- Any band member will not be surrendered to anyone other than his/her parent/guardian unless the written request signed by the parent/guardian directs that the member be surrendered to a specifically named, responsible individual.
- Before a member may leave the Band, the parent/guardian or other individuals to whom the member is to be surrendered must together report their departure to the head chaperone or a band director.
- Your director will announce all information concerning public appearances as early as possible.
- All medication will be given to a chaperone.
- Do not bring or have any personal property that is not required for the event (for example but not limited to cell phones, iPod, caps, hats, radios, CD, purses, backpacks, jewelry, etc.) chaperones, bus drivers, etc. will not be responsible for any such items.
- All band members will always stay with the Band unless escorted (i.e., to the restroom) by chaperones.
- PDA (Public Display of Affection) is inappropriate in the band hall, on busses, or at official band functions. The directors will determine the consequences.
- All members will be respectful to all directors, band officers, and parents. Failure to do so will restrict you from participating with the band or lead to dismissal from the program. All San Antonio Independent School District handbook policies and from this handbook will be followed. The director will determine what actions will be taken if this occurs.
- Students may not leave during a performance or contest unless prior arrangements with the parent have been made and approved by the director.
- Upon arrival from any band event, all students must be picked up within 30 minutes of arrival. Students still waiting for transportation home will be reported to the administration and/or SAISD Police.

## **TRAVEL/BUS RULES**

The Burbank Band members travel not only to out-of-town football games but also make many other trips throughout the year. Only Band members and assigned chaperones are allowed on the Band buses. Upon arrival at a destination, Band members should remain seated on the bus until instructed to exit the bus. When instructed to exit, members must, (without unnecessary delay, talking, and activity), exit promptly, get their instruments and equipment, and assemble in the designated area. Playing instruments while exiting or entering buses and assembling is prohibited. Students should return to buses immediately after each event unless otherwise instructed by the chaperone or the directors. Any failure to comply with these rules or the applicable General Travel and Event Rules may subject the member to discipline under SAISD Policies. All San Antonio Independent School District Handbook Policies and rules/guidelines from this handbook will be followed. The directors will determine what actions if any will be taken if this occurs.

- **BE ON TIME!** Be ready 15 minutes before we load. For every minute you are late, you are wasting everybody's time. Be polite and helpful to our band parent sponsors. They are donating their time to make sure the band can travel safely. If you are late you may end up not performing with the group.
- The directors may assign students to a specific bus. No changing of buses will be allowed.
- Do not get on or off a bus unless you have been instructed to do so by a director or sponsor. Do not exit through the rear of the bus unless instructed to do so.
- Chaperones will be seated in the front, back and middle seats before students board the buses.
- Do not talk with the driver while the bus is in motion and follow all instructions from him/her.
- Under NO circumstances shall a band member extend any part of their body and/or any objects through the bus windows or doors.
- Objects of any kind must never be thrown inside or out of the bus. Always use trash bags.
- Tobacco in any form, alcoholic beverages, or drugs is prohibited at all band functions. If a student is found to be in possession of any of these items, they will be dealt with according to SAISD. policy.
- Please report any damage such as a loose or torn bus seat to the director/sponsor and or the bus driver immediately upon discovery.
- Always remain in your seat while the bus is in motion.
- Do not sit on the backrest of the seats!
- No foul or abusive language will be permitted on the buses.
- The use of cell phones, laptop computers, DVD players, and video cameras on the buses is strictly prohibited unless given prior approval by the band directors. CD and MP3 players will be allowed only with the use of headphones. As with all other personal equipment, students alone will bear the responsibility of lost, stolen, or damaged equipment. In other words, do not bring these items.
- Music that has foul, abusive, or blatantly suggestive language will not be allowed at band events or on trips.
- All band members are expected to travel with the band for all events and performances. Once the band has completed the performance, a band member, upon approval of the band director, may be released to his or her parents/guardians.
- Under no circumstances should any band member play any part of their instrument while on a bus.
- When the bus stops for a meal or break, or to change into uniforms, get back to your seat BEFORE the designated departure time.

### **TRAVEL/BUS RULES Continued**

- When on any band trip, do not do anything to disgrace yourself, your family, your band, or your school!
- All rules described in the student code of conduct and student travel agreement will be enforced.
- Upon arrival from a trip, all students should have arrangements made to be picked up within 30 minutes of our arrival.
- All school and district policies as stated in the SAISD Student Code of Conduct Manual and the band handbook will be followed in the event of any violations that occurred.

\*It is ultimately the student's responsibility to convey all information about band practices, performances, and any other information given to the students to their parents or guardians\*

### **UNIFORMS**

The marching uniforms are extremely expensive and are valued at over \$700.00 each. Any part of the uniform garments that are destroyed or damaged in any way must be replaced by the student to whom the uniform is issued. The **Uniform Fee of \$25.00** is to help in replacing and maintaining the marching and concert uniforms. All BHS marching uniforms are to be treated with proper care and attention. These uniforms must always be hung properly on the provided hanger, inside the garment bag. Shoes must not be placed inside the garment bag at any time. The BHS Band's uniform is to be worn only at BHS band events or at any event approved by the directors.

*Each band member must furnish the following parts of the uniform:*

#### **MARCHING (Winds and Percussion):**

Black marching shoes (Drill Masters), black gloves (if needed), long black socks, band t-shirt, compression shirt, possible show shirt, black spandex (biker shorts), white gloves (Drum Majors only if needed)

#### **CONCERT (Winds and Percussion):**

##### Men will need to purchase their own:

Black long sleeve dress shirt, black long sleeve shirt (when wearing tuxes), black dress pants, black dress shoes, black belt, and black long socks.

##### Ladies will need to purchase their own:

Black dress shirt/blouse, black dress pants, and dress shoes (flats if possible).

**GUARD:** Uniforms and equipment may vary from year to year and members may be asked to furnish their uniform and additional equipment. The only other purchase would be the band shirt.

**The following rules will be observed when in uniform:**

- Band members will wear the complete uniform for all performances unless indicated by the director.
- The Burbank Band uniforms are the property of SAISD. Your band uniform should be always kept clean. A portion of your fee will be used to repair or replace parts of the uniform. If the uniform is returned in an excessively unkempt condition, you will be responsible for paying an additional cleaning fee.
- You will be responsible for the proper care of your uniform. You are liable for any damages that occurred to your uniform while in your possession.
- Upon acceptance to the Bulldog Band, band members will be fitted and assigned a uniform.
- The uniforms will need to be adjusted when they are issued to you. Do not cut any material and please allow our uniform managers to do the adjusting or explain how to adjust the uniform.
- Do not place anything other than your uniform in the bag as it will tear, and you will have to pay for the damages.
- Eating or drinking while in uniform is not allowed unless otherwise indicated by a director.
- While a band member is in uniform, they are not to behave in a manner as to disgrace themselves, the band, or the school by unsportsmanlike conduct, display of affection, or foul language of any kind. In other words, conduct that has a negative effect on the morale or discipline of other Band members.
- Band members are expected to maintain a neat appearance at all performances.
- Maintain a clean and stain-free uniform.
- Have clean, black marching shoes (Drill Masters) at all times. No tennis shoes!!! (409 and AJAX gel products workwell.) (Winds & Percussion)
- Always wear your Burbank Band t-shirt / Burbank HS Under Armor and spandex (biker shorts) with your uniform. Do not come to the uniform room with jeans or other pants over your shorts for this slows down the line. (Winds & Percussion)
- You will need long black socks. (no ankle socks) (Winds & Percussion)
- Hair must be pinned up if it is too long or kept under the collar. Boy's facial hair must be trimmed or clean-shaven. (Winds & Percussion)
- Jewelry and makeup are not allowed to be worn during any performance unless pre-approved by the band director.
- Colored hair, mohawks, or any inappropriate hairstyles will not be allowed. In addition, fingernail polish is not to be worn. The directors will decide what is appropriate.

## MARCHING BAND UNIFORM CARE INSTRUCTIONS

Band uniforms have come a long way in the past several years. Our uniforms are made of fabrics that allow for home care and maintenance. BHS jackets and bibs are made of completely washable polyester-gabardine. Please launder your uniform according to the following instructions after each performance. Concert Uniforms will need to be dry clean by the student twice a year.

- Machine wash the jacket, bibbers (pants), and gauntlets together in cold wash-cold rinse with mild liquid detergent only (like Tide) after every use. Use only non-chlorine detergent. Many detergents are harsh and contain bleaching ingredients that may cause colorfast fabrics to migrate. Do not use BLEACH products.
- Make sure to close the Velcro on the gauntlets (if we have them) so they do not snag on the uniform.
- If a stain does occur, use “Spray ‘n Wash” or similar non-chlorine stain remover when washing.
- DO NOT USE LIQUID FABRIC SOFTENER. A single fabric sheet may be used in the dryer.
- DO NOT USE A HOT DRYER SETTING. A hot dryer setting will remove the press. Use a cool setting. When dried on a cool setting, uniforms will require a little touch-up.
- Remove the uniform from the dryer and place it on a hanger immediately upon stopping.
- Touch-up pressing on pants may be desired occasionally, or pants may be professionally pressed after several washes.
- Use a warm iron only. NEVER HOT! Only if it is needed.
- Do not store the uniform in the closed garment bag. Uniforms can be stored in their unzipped uniform bag.

### Here are some ideas that other parents/students have found helpful:

- Use Mr. Clean Magic Eraser to remove scuff marks from the marching shoes.
- To clean marks off from the marching shoes, treat first with Simple Green, scrub with a soft toothbrush and follow with vegetable oil on a cotton ball.
- Use antibacterial wipes (not Clorox wipes) to wipe the inside of hats after each use and to clean the inside of the hatbox.
- Allow hat to air out in open hatbox for approximately 24 hours after each use.

### SCHOOL OWNED INSTRUMENTS

Each student will have a chance to check out a SAISD school-owned instrument. Repairs needed due to damages to an instrument from carelessness or lack of maintenance will be the financial responsibility of the student. The student may also lose the privilege of using the instrument.

- Students using school-owned instruments are responsible for keeping them cleaned, oiled, and polished. Oil valves at least once a day and clean the inside of your brass instrument once a week during the year. Woodwind players must swab their instruments at the end of each rehearsal. Reeds must be always in good condition and a rotation of 3-4 reeds should be maintained each month.
- Repairs needed due to damages to an instrument from carelessness or lack of maintenance will be the financial responsibility of the student and the student may lose the privilege of using the instrument.
- Cases must be taken care of, and no stickers or writing are permitted on them. Again, any damages to the case will be your responsibility.
- Always take good care of all school-owned or personal instruments.
- Students are responsible for the care and maintenance of all accessories issued with the instrument and listed on the Band Instrument Loan Agreement Card.
- Students who have checked out a school-owned instrument must return the instrument in proper condition at the end of the school year. The directors will determine what is considered a proper condition for each instrument.
- Band instruments may be checked out over the summer vacation, at the director's discretion only.
- The Band Loan Agreement of School Owned Band Instruments signed by the student and the parent is a binding contract between SAISD., the band student, and the parent/guardian. This agreement will be the final authority on all band instruments on loan to students, and the student and the parent/guardian who signs the card are responsible for each item listed therein. The parents/guardian, in signing the handbook agreement form, is also responsible for the instrument in case the student cannot replace or repair the instrument.
- Students will be liable if the instrument is lost or stolen. If repairs are needed and exceed \$50.00, the student will be required to pay for repairs.
- Students are at no time allowed to switch an instrument with another student unless the approval of the director has been granted.
- Students may be required to purchase their own mouthpieces for brass and woodwind instruments and all reeds, valve oil, and other materials needed to ensure the instrument's proper care and maintenance.

### **Band Fees and Costs**

- Brass, Woodwinds, and Percussion Marching Uniform Usage
- Guard will have to pay for the following shoes, gloves, backpack/duffle bag, body tights, orange shorts, and other items needed for the season by the start of summer band.
- Winter Guard Fees to be determined by the director (pay in Nov-Jan)
- Band Polo Show Shirt Drill Master Marching Shoes Compression Shirt

### **Band Grades/Eligibility**

#### **Grading Policy:**

- All before and after school rehearsals
- All Performances
- Class participation, playing test, objectives, any written test, and assignments. Chair Test in November is for a grade as well as placement in the bands for the spring semester. Students will also be selected from the November Exam to try out for the All-Region Band. Tryout music for the following marching season will be chosen by the directors.

### **Eligibility**

Is based on the grade book and the grade check report turned in, by the student, to the directors. Eligibility will be determined at 4:30 p.m. at the end of a grading period. All forms must be submitted before this cutoff. Any late/missing grade check forms may result in a student being restricted from performing with the High School Band. If a discrepancy between the two reports occurs, the matter will be decided on by the administration. Each band member will be evaluated at the end of the school year. Texas House Bill 72 rules will be followed. The director will determine if that student will be able to participate with the band the following year.

- October (1<sup>st</sup> Six Weeks) Eligible for UIL Marching Contest, Pre UIL, and football games
- October (1<sup>st</sup> Nine Weeks) Eligible for UIL Marching, Area Marching, State Marching as well as District, Region Auditions and the remaining of football season.
- December/January (2<sup>nd</sup> Nine Weeks) Eligible for Region Concert, UIL Solo and Ensemble, All-Area, All-State, for Pre UIL-Concert and Sight-Reading, Winter Guard, Winter Percussion, and Jazz Band.
- March (3<sup>rd</sup> & 4<sup>th</sup> Nine Weeks) Eligible for UIL Concert and Sight Reading, State Solo & Ensemble Contest, Winter Guard, Winter Percussion, Jazz Band, and Fiesta.
- The student may gain eligibility again on the next three-week period progress report if he/she is passing all classes.



**BAND AWARDS**

All members of the Bulldog Band will have the opportunity to earn the following awards:

- ***John Philip Sousa Award*** - This award may be presented each year to the most outstanding band member who displays superior musicianship, merit, leadership, dependability, loyalty, cooperation, and other positive qualities of conduct. The directors select the recipient.
- ***Director Award*** - This award may be presented to an outstanding musician that also displays a high academic standing. The directors select the recipient.
- ***Patrick S. Gilmore Award*** - This award may be presented to recognize an outstanding band member that has shown a great deal of dedication towards the Thunderbird Band. The Directors select the recipient.
- ***Quincy Jones Award*** - This award may be presented to recognize an outstanding band member that has shown a great deal of dedication towards the Thunderbird Band. The Directors select the recipient.
- ***Leonard Bernstein Musicianship Award*** - This award may be presented to recognize an outstanding band member that has shown a great deal of dedication towards the Thunderbird Band. The Directors select the recipient.
- ***Louis Armstrong Jazz Award*** - This award may be presented to the outstanding jazz musician who has contributed the most to our jazz ensemble program. The directors select the recipient.
- ***Woody Herman Jazz Award*** - This award may be presented to an exceptional musician who has made great contributions to the Jazz ensemble. The directors select the recipient.
- ***National Marching Award*** - This award may be presented to the outstanding marching band member. The directors select the recipient.
- ***National Color Guard Award*** - This award may be presented to the outstanding Guard member. The directors select the recipient.
- ***Outstanding freshman, sophomore, junior, and senior band member*** - This award may be given to the outstanding band member in each classification. The directors select the recipient.

### **Burbank High School Band Council**

The Bulldog Band directors rely on the assistance of student officers to help govern the band program. Listed below are different officers along with a brief description of the duties of each office. All officers must apply for the office that they wish to serve in. The band directors will determine all officers' positions and if the position is needed.

- **HEAD DRUM MAJOR** – This person should have at least one year in the high school band and is selected by the band director. The Drum Major should display strong leadership and motivational qualities and have knowledge of conducting music and teaching drill and marching fundamentals. He or she will assist the band directors at any marching functions. The drum major will be required to attend a drum major/leadership camp in the summer.
- **ASSISTANT DRUM MAJOR/S** – If needed (2 positions), this person should have at least one year in the high school band and is selected by band directors. He or she assists the band directors during rehearsals and takes charge in the absence of the drum major. The assistant drum major/s may be in a marching position if needed. If selected, the assistant drum major will be required to attend a drum major/leadership camp in the summer.
- **COLOR GUARD CAPTAIN**- This individual/s is selected by the directors. This person should have had at least one year of experience in color guard. This person must show strong leadership qualities and demonstrate extensive knowledge of flag maneuvers and marching fundamentals. The guard Captain may have to make up routines to some songs.

**Drum Majors and Section Leaders are required to attend a summer leadership camp both the band director and at a Drum Major Camp to prepare them for their duties throughout the following year.**

- **SECTION LEADERS and CAPTAINS** - These individuals are selected by the band directors and may assist in rehearsing music or drill for the show. They should have a thorough knowledge of marching fundamentals, drill teaching techniques, and rehearsal methods. Section leaders must display a high level of musicianship and have the ability to lead their section while maintaining a positive rapport. They work under the supervision of the band director and may need to run music section rehearsals, checking off music, instrument, and uniform inspections. Must have at least one year in the band program.

**Note:** Any of the band officer positions will be revoked by the directors if the officer in question fails to perform his/her duties satisfactorily, or through improper action in or out of the band. All applicants must fill out an application. The band directors will determine these positions and the directors will decide if an officer will be removed.

### **BAND SERVICE POSITIONS**

**Note:** These positions are not considered official officer positions but a much-needed service for the band. The directors can revoke these positions if the position is not being kept up and/or improper actions that cause any unfavorable situation within the band. All applicants must fill out an application to be considered for a position. The band directors will determine these positions.

- **HEAD LIBRARIAN** - the directors appoint the head librarian. He or she supervises and manages all library operations including distributing, collecting and cataloging all band music. Duties include keeping the library clean and in order, repairing torn music, passing out music, and distributing folders.
- **ASSISTANT LIBRARIAN/S** - The duties of the assistant librarians are like the head librarian. The directors will appoint the assistant librarian.
- **HEAD QUARTERMASTER** -The head quartermaster is appointed by the band directors and will be charged with making sure that every student has a uniform and keeping a good inventory of those uniforms and informing the band director when a uniform is in disrepair. This person will assist the band boosters.
- **ASSISTANT QUARTERMASTER/S** - The duties of the assistant quartermaster are similar to the head quartermaster. Students volunteer for this position. This person will assist the band boosters.
- **LOADING CREW CAPTAIN/BAND MANAGER** - This individual should be a senior a junior or a sophomore. The band director appoints this position. He or she is responsible for the care of all equipment and supervises/assists with the loading of equipment on all band trips. The Loading Crew Captain will supervise and organize a work crew that will assist him or her in all work. This person also checks the setup for concerts and performances. This person will be responsible for the band hall being in order. The Loading Crew Captain will solicit the assistance of other band officers when necessary. This person may be working with members of the band booster.
- **ASSISTANT CREW CAPTAIN/BAND MANAGER** – **These** members shall be sophomores, juniors, or seniors selected by the band directors. Duties shall be to assist the band directors with the care of instruments and equipment. They will assist the loading crew captain with loading and unloading of equipment, for all events (band trips, concerts, etc.) having the band hall ready for rehearsals, and keeping the band hall clean. The band managers will also assist with the setup for all concert performances.

**Note:** Any of the band service positions will be revoked by the directors if the person in question fails to perform his/her duties satisfactorily, or through improper action in or out of the band. All applicants must fill out an application. The band directors will determine these positions and the directors will decide if someone should be removed.

### **BAND AWARD JACKETS**

Receiving a letter jacket is a visible indication of dedication to personal musical achievement and loyalty to the goals of the entire band program. Jackets will be ordered and presented to all Seniors who have been band members for the three prior years, have not previously been awarded a jacket, and have met the band director's requirements and approval. Students must also be registered and participate in the band for their senior year to be eligible for a jacket. Students must attend all marching, and concert contests to the year they qualify for a jacket and must have assisted with all fundraisers the previous three years. A band member could earn a jacket early if they placed in the All-Region Band, and/or the All-Region Jazz Band, attend all performances, attend all marching and concert contests, and be involve in all fundraisers. For a guard member to earn a letterman jacket early, the student must have attended all marching and indoor guard contests, must have attended all performances, and be involve with all fundraisers. The student must also be part of a group that places top 3 at any of the state indoor guard circuits.

### **BAND TRIPS AND FUNDRAISING**

The band is allowed to take an out-of-state or in-state trip every two to four years. Generally, these trips are in the spring during Spring Break. The band will perform or compete during this trip and the remaining time is spent in enjoyable activities. The spring trip is voluntary and we do encourage all band members to participate. The cost of these trips is not paid by SAISD and is, therefore, the responsibility of each member to pay. The band may provide members with a way of funding the individual cost of these trips by providing fundraising events. These fundraising activities give members the chance to earn money for the trip without having to pay the entire expense out of their own pockets. Payments will be set up to start in August the year of the trip and must be paid fully by Feb1<sup>st</sup>. Payments cover the cost for transportation, lodging, some meals, contest fees, park admission, etc. There will be no refunds if a student cannot attend the trip with the band or cannot pay off reminding cost of the trip. Fundraising money is never refundable as cash or transferable to any other organization or person. Any unused money will be deposited in the band activity account. Specific details for the trip and payments for the trip will be provided by the directors. Chaperones eligible to go on the trip must be a member in good standing with the Band Parent Support Group and will be on a first come first serve basis. All band fees must be paid up before going on any band trip. Each band member must comply with all applicable **State Laws, UIL Rules, SAISD Policies**, and guidelines mention in the **Burbank HS Band Handbook**. All rules will be followed during any band trips. Failure to comply with any such laws, policies, or rules may subject the member to disciplinary action. Such discipline may include but is not limited to immediately sending the member home at the member's (or member's parent's) expense. Furthermore, each band member is subject to having his/her entire luggage, bags, backpack, purse, other belongings, and person searched at any time before or during the trip by any chaperone, band director, or BHS administrator.

### **Burbank HS Band Boosters**

The Burbank High School Band Boosters supports and assists the Burbank's Band's members, staff, and band directors. The organization provides direct assistance by providing financial help, chaperones, and other needs for the band program. The organization provides direct assistance by providing financial help, chaperones, and other needs for the band program. Their support provides help with the cost of clinicians, lesson teachers, contest entry fees, transportation, awards, patches, props, any equipment, marching and concert music, marching drill, special musical arrangements, students' marching band needs, guardneeds, trailer needs, band hall needs, the annual band banquet, and other needs determine by the directors. The money raised by the Boosters supplements the annual budget provided by SAISD. All activities of the organization are carried out with the advice and consent of the band directors and BHS administration and SAISD.

Every parent or guardian that has a student in the band program is encouraged to be an active member of the Boosters. As a member of this group, everyone will be asked to assist the band program throughout the year. There are two areas that each parent or guardian may participate in the operation of the bandprogram. A 100% participation is required.

- Service (helping with the band at performances, football games, and contests by volunteering for events throughout the year, (example but not limited to concessions, chaperone, contests, loading crew, props, uniforms, parades, drivers, copies, emails, running errands, parades, and fundraisers) this will help keep band programoperational. There will be a sign-up for these positions before each event. If a parent or guardian cannot participate, having someone else substitute (work) for you that is cleared with SAISD (cleared background check would be acceptable). Otherwise, we can meet with each parentin a case by case to come up with a plan that can help both the family and band.
- Fundraising events (money raised from these events help with the everyday cost of running a band program) Throughout the year, the booster may have a fundraiser event and it is expected that 100% of the band participate. Each student will be asked to participate in at least 4 fundraiser events. A sideline support option is one can pay \$30.00 to the boosters upfront for each fundraiser (donation) or we can discuss what options are available with each parent or guardian. This will allow those who are unable to participate in a particular fundraiser event can continue supporting the band program.

The Burbank High School Band Boosters meets every second Tuesday of each month at 6:30 pm. Please check your band calendar for dates. The Boosters plays an important role in the success of the Band. These meetings are important to help with getting information out. With the busy schedule, we all have, we ask that at least one adult represent your household (preferably not a student) be present at all meetings. Meeting Dates are as follows: August, September, October, November, February, March, April, and May.

### **MUSIC ENRICHMENT PROGRAM**

Private lessons are a tremendous aid in the development of a student's musical knowledge and improve the overall quality of the band. Lessons are offered during the school day before school and after school for convenience in scheduling. Any student interested in studying privately should see the directors for music enrichment forms so they may begin

**\*\*\* CONCLUSION\*\*\***

The Burbank Bulldog Band has established a reputation of excellence both musically and in the attitudes of its members. There is no limit to the things that can be accomplished by our band.

Our goal is to create the highest quality of musicianship possible. This, in turn, will lead toward the development of a superior band. In pursuing this goal, however, a student will be encouraged and expected to maintain good academic standing. All Burbank High School Band members must follow all applicable State Laws, SAISD Policies, Burbank High School Band Rules, and UIL Rules. This is always required.

Those laws, policies, and rules, however, establish only minimally acceptable behavior. To achieve the goals of the band, far more than minimally acceptable behavior and minimal effort are required. All band members must strive to further the goals of the Band and to meet their responsibilities to the Band. All band members must assume personal responsibility for improving their individual musical skills. All members should use every band function, rehearsal, and sectionals, to further their knowledge and ability as much as possible and to promote the band's excellence.

In every performance, all members should be prepared to give their best possible individual performance and to make a significant and positive contribution to the performance of the band. Members must not undermine the efforts of the band, band directors, instructors, officers, and student leaders through poor attitude, lack of effort, or disparagement of any individual or undertaking.

At all times, all members must cooperate with the band, band directors, instructors, officers, and student leaders and approach every undertaking with a positive attitude and a full and sincere effort. Remember, an organization is no better than its members who have learned to function within these rules, then, and only then, can he or she be ready to give his/her best to the Burbank Bulldog Band.

